



**Town of Mendon  
Board of Health  
20 Main St. Mendon  
Minutes for  
March 23, 2016**

Chairman Andy Fiske called the meeting to order at 7:01 p.m.

Present: Alan Greenberg - Vice Chairman, Tom Fichtner - BOH Member

Location – Board of Health Office– 20 Main Street, Mendon, MA 01756

**40 Kinsley Lane** - Prior to any discussion and for the record, Alan provided a formal disclosure statement that he has a business relationship with Guerriere & Halnon, Inc. Guerriere & Halnon, Inc. is the engineering firm being used by the property owner. Alan stated his belief that he can make an impartial decision on this property. Alan made a motion to grant the tight tank as requested and to grant a variance of the Private Well Regulations, which normally requires a 25ft distance from the property line, of 12ft. as requested. Tom seconds the motion. All members agreed. Motion carried. Andy had to sign some paperwork for the deed restriction for the one-bedroom.

The Board discussed the idea of going from having four copies of septic plans down to one copy as the town now has a scanner that will scan septic plans and convert them to pdf files. Engineers could submit a pdf copy and then submit a formal paper copy, with the proper paperwork, along with the fee. When necessary, we would send a pdf file to the Building Department instead of paper. Andy and Fred Lapham from Shea Engineering had a concern about an installer not having a plan that is to scale. Missy explained that we would still have the original copy and she can make plans like she has for the past 16 years. The Board feels it's a great idea, it will cut down on paper waste and improving efficiency. People could send an email requesting a copy and Missy would then send an email back attaching the pdf. This new process would also expedite plans getting to Tom Ryder (Town Engineer) for review. If okay with Tom Ryder once he approved a plan, he could send it back by a pdf in an email and Missy could sign and initial with the date Tom approved. The Board agreed and will send out notification that this new process will go into effect May 1, 2016.

The Board discussed the need for the Septic Installer As-Built requirement. Based on feedback from Andy, with his vast experience in the field, he believes that having this requirement does not provide the value originally thought. Based on this feedback and further discussion, the Board concluded that this document is too redundant. Tom made a motion to do away with the Septic Installer As-Built requirement. Alan seconds the motion. All members agreed. Motion carried.

The Board decided to send out the scholarship application to Nipmuc Regional & BVT for April 1, 2016 with a return due date of May 11, 2016 at 3:00 p.m. The Board will review the applications that evening at their bi-monthly meeting.

Alan made a motion to accept the minutes from January 6, 2016. Tom seconds the motion. All members agreed. Motion carried.

The Board set their April meeting dates for the 6<sup>th</sup> and 20<sup>th</sup>.

For the April 6<sup>th</sup> they would like to meet with Jamie Terry, who is the planner for them with Region 2 Emergency Preparedness. Jamie took Ken Gikas' position when he left. It would be a good time to revisit the plans and get to know Jamie.

Tom made a motion to adjourn the meeting. Alan seconds the motion. All members agreed. Motion carried. Meeting adjourned at 9:01 p.m.

**Approved June 29, 2016**